SchoolMessenger Remote Telephone Access Pocket Guide	6. After you listen to your recording press 1 to save it in the system, press 2 to replay your message, or press 3 if you need to re-record your message.	 11. Select the number of days you want to allow for your job. 12. To accept your default call time settings press 1. To shappe the sall time settings press
1. Dial the system phone number:	7. Press 2 to record your message in alternate languages or press 1 to continue.	 To change the call time settings press 2 and follow the prompts.
		13. Confirm that your job's information is correct and press 1 to submit your job or follow the
Enter your User ID at the prompt and press pound (#).	8. Press 1 to begin selecting options to create a job for your message.	prompts to make any corrections.
3. Enter your PIN code and press pound (#).	You will be given an option for each list currently saved on your account. Just press the number of the list you want to use.	
 Press 1 to begin recording your default message. 	10. Select the number that corresponds to the type of job you are sending.	If you submit your job and then find that there was an error, you can cancel the job using the web interface.
5. Press any button to stop recording.		
SchoolMessenger Remote Telephone Access	6. After you listen to your recording press 1 to save it in the system, press 2 to replay your message, or press 3 if you need to re-record your message.	11. Select the number of days you want to allow for your job.
	it in the system, press 2 to replay your message, or press 3 if you need to re-record your message.	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and
Remote Telephone Access	it in the system, press 2 to replay your message, or	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and follow the prompts.
Remote Telephone Access Pocket Guide	it in the system, press 2 to replay your message, or press 3 if you need to re-record your message. 7. Press 2 to record your message in alternate languages or press 1 to continue.	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and follow the prompts. 13. Confirm that your job's information is correct and press 1 to submit your job or follow the
Remote Telephone Access Pocket Guide	it in the system, press 2 to replay your message, or press 3 if you need to re-record your message. 7. Press 2 to record your message in alternate	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and follow the prompts. 13. Confirm that your job's information is correct
Remote Telephone Access Pocket Guide 1. Dial the system phone number: 2. Enter your User ID at the prompt and press	it in the system, press 2 to replay your message, or press 3 if you need to re-record your message. 7. Press 2 to record your message in alternate languages or press 1 to continue. 8. Press 1 to begin selecting options to create a job	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and follow the prompts. 13. Confirm that your job's information is correct and press 1 to submit your job or follow the
Remote Telephone Access Pocket Guide 1. Dial the system phone number: 2. Enter your User ID at the prompt and press pound (#).	it in the system, press 2 to replay your message, or press 3 if you need to re-record your message. 7. Press 2 to record your message in alternate languages or press 1 to continue. 8. Press 1 to begin selecting options to create a job for your message. 9. You will be given an option for each list currently saved on your account. Just press the number of	for your job. 12. To accept your default call time settings press 1. To change the call time settings press 2 and follow the prompts. 13. Confirm that your job's information is correct and press 1 to submit your job or follow the